



**Catholic Diocese of Memphis  
Donor Advised Fund Procedures**

Thank you for recommending a grant to support the mission of the Diocese of Memphis. Please complete this form so we may properly acknowledge your generosity and ensure your gift is directed according to your wishes. If you need further assistance, please call the Development Office at (901) 373-1220.

**Donor Advised Fund (DAF) Gift Notification Form**

Donor Information

Name(s): \_\_\_\_\_

Address: \_\_\_\_\_

City/State/ZIP: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

DAF Information

Donor Advised Fund Provider: \_\_\_\_\_

Estimated Gift Amount (optional): \_\_\_\_\_

Date Gift Recommended: \_\_\_\_\_

Gift Designation

☐ Annual Catholic Appeal

☐ Catholic Foundation Endowment \_\_\_\_\_

☐ Parish/School: \_\_\_\_\_

☐ Other Ministry/Program: \_\_\_\_\_

Additional Notes or Instructions:

\_\_\_\_\_  
\_\_\_\_\_

Signature (optional): \_\_\_\_\_ Date: \_\_\_\_\_

Please return this form to:

Office of Development

Catholic Diocese of Memphis

5285 Shelby Oaks Drive, Memphis TN 38134

[Allison.thron@cc.cdom.org](mailto:Allison.thron@cc.cdom.org) 901-373-1220

**Sample Grant Recommendation Form for Donor Advised Fund Providers**

The following language may be used to recommend a grant from your Donor Advised Fund (DAF) to benefit the Diocese of Memphis or its ministries. Please provide this to your DAF provider or financial advisor as needed.

Recommended Grant Recipient

Legal Name: Catholic Diocese of Memphis

Catholic Diocese of Memphis Tax ID #62-0845508

Address: 5285 Shelby Oaks Drive, Memphis TN 38134

Contact: Allison Thron

Phone: Allison.thron@cc.cdom.org 901-373-1220

Suggested Grant Language

“I recommend a grant in the amount of \$\_\_\_\_\_ from my Donor Advised Fund to the Catholic Diocese of Memphis, EIN [insert], to support the following designation:  
\_\_\_\_\_.”

Possible designations include: Annual Catholic Appeal, Catholic Foundation of West Tennessee, specific parish or school, or another diocesan ministry/program.