



EMERGENCY OPERATIONS PLAN

FIRE EVACUATION



AT THE SOUND OF AN ALARM

- **Stay calm.**
- **Evacuate immediately:**
 - ✓ **Leave the building as quickly as possible.**
 - ✓ **DO NOT waste time gathering your belongings.**
- **Assist Others:**
 - ✓ **Help those who may need assistance.**
- **Close doors:**
 - ✓ **As you leave, close the doors behind you.**
- **Go to the Assembly Point:**
 - ✓ **Proceed to your designated reunification locations.**
- **DO NOT Re-Enter the building.**
- **Report to Emergency Personnel:**
 - ✓ **Inform firefighters if anyone is still in the building or if there are any hazards.**