



EMERGENCY OPERATIONS PLAN



ACTIVE SHOOTER / INTRUDER

- **IDENTIFY THE THREAT:** gunfire, eyewitness, alert, etc.
- **NOTIFY** everyone to take protective measures.
- **Advise security personnel** if they are on site.
- **INIATE PROTECTIVE ACTIONS:**
 - **LOCKDOWN or EVACUATE**
 - **RUN – HIDE – FIGHT**
- **Remain Calm & Quiet.**
- **INFORM** anyone to call 911, provide as many details as possible.
- **If There is a FIRE ALARM during Lockdown:**
 - **DO NOT** evacuate immediately.
 - **If safe to do so, attempt to identify the source and. determine whether there is a fire.**
 - **Staff and students may need to remain in their lockdown or lockout positions.**

If smoke or other evidence of fire is present, individual staff are encouraged to evaluate the situation. If it is believed that the threat from fire is more serious than the threat from the assailant(s), staff are encouraged to evacuate.